

3 December 2007

Incoll Management Pty Ltd  
Level 1, 73 Miller Street  
North Sydney NSW 2060

Our ref: 21/16558/136723  
Your ref:

Attn: Dylan Baudinet

Dear Dylan

**NIDC Site Audit**  
**Evaluation of Development Consent Conditions related to site audit**

Following your request of 28 November 2007, I have reviewed correspondence issued by Incoll (on 26 November 2007) to the Department of Planning regarding the staging of the construction works at the National Indigenous Development Centre (NIDC) and the subsequent issuing of site audit statement(s). In order to integrate the necessary archaeological and civil works, the correspondence recommended that the development proceed in a staged manner that includes the preparation of three separate site audit statements at the completion of separate stages of the development. An occupation certificate would only be issued following completion of the third site audit statement.

As an alternative to the issue of separate site audit statements, the *Guidelines for the NSW Site Auditor Scheme* (2006) allow an auditor to provide written advice on the work plans or reports in the lead up to issuing the final site audit statement at the end of the entire audit. As development (and remediation) of the NIDC is to take place in a staged manner, the review of validation reports could be effected through the issue of two interim audit advice letters at the completion of the first two stages with a final site audit statement at the completion of the third and final stage.

Issuing interim audit advice letters at the completion of the first two stages of the remedial works followed by a site audit statement at the completion of the third stage with a subsequent submission of the occupation certificate is consistent with that endorsed by the NSW DECC. As an added measure, following completion of each interim audit advice, a protocol will be put into place to avoid recontaminating the land that was validated.

I trust that this review meets your requirements. Please contact me if you have any queries or further comments.

Yours faithfully  
GHD Pty Ltd



**Andrew Kohlrusch**  
NSW DECC Site Auditor  
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